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**HUJJATLARNI DAVLAT TILIDA YOZISHDA TERMINOLOGIYA VA UNING
STANDARTLASHUVI**

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Annotatsiya: Mazkur maqolada hujjatlarni davlat tilida yozishda terminologiya va uning standartlashuvi masalalari ko'rib chiqiladi. Terminologiyaning muhimligi, uni tartibga solish zarurati va xalqaro tajribalar misolida standartlashtirishning afzalliklari yoritiladi. Shuningdek, maqolada O'zbekiston sharoitida terminologiyani ishlab chiqish va standartlashtirish bo'yicha amaliy takliflar berilgan.

Kalit so'zlar: terminologiya, standartlashuv, davlat tili, hujjatlarni rasmiylashtirish, huquqiy asos, O'zbekiston, til siyosati.

Kirish

Til davlatning rasmiy faoliyatida asosiy muloqot vositasi hisoblanadi. Hujjatlarni davlat tilida yuritish esa nafaqat qonun talabidir, balki milliy o'zlikni namoyon qilish vositasi sifatida katta ahamiyatga ega. Biroq hujjatlarni to'g'ri va samarali yuritish uchun terminologiyaning aniqligi va bir xil qo'llanilishi juda muhimdir. Terminologiya nafaqat tilni boyitadi, balki hujjatlarni rasmiylashtirishda tartib va aniqlikni ta'minlaydi.

Bugungi kunda O'zbekistonda davlat tilida ish yuritishni rivojlantirish jarayonida terminologiyani standartlashtirish dolzarb masala bo'lib qolmoqda. Bu nafaqat tilni rivojlantirish, balki boshqaruv tizimining samaradorligini oshirish uchun ham muhimdir.

Asosiy qism

Terminologiyaning ahamiyati

Terminologiya – muayyan sohaning asosiy tushunchalari va atamalarini ifodalovchi tizimdir. U har bir sohaga xos bo'lgan ilmiy, texnik va huquqiy atamalarning bir xilda ishlatalishini ta'minlash orqali davlat idoralarining samarali faoliyat ko'rsatishiga hissa qo'shadi. Hujjatlarni davlat tilida rasmiylashtirishda terminologiya:

- Aniqlikni ta'minlaydi:** Atamalarning bir xil mazmunda qo'llanilishi hujjatlarning noto'g'ri talqin qilinishining oldini oladi.
- Muloqotni osonlashtiradi:** Tushunchalarning yagona shaklda bo'lishi davlat xizmatchilari o'rtasidagi muloqotni soddashtiradi.
- Qonunchilikni mustahkamlaydi:** Yagona atamalardan foydalanish qonun va boshqa normativ hujjatlarning mazmunini aniq aks ettirishga yordam beradi.

Xalqaro tajriba

Dunyoning ko'plab davlatlari terminologiyani standartlashtirish va uning rasmiy hujjatlarda qo'llanishiga katta e'tibor qaratadi. Masalan, Yevropa Ittifoqida har bir til uchun maxsus terminologik komissiyalar tashkil etilgan bo'lib, ular rasmiy hujjatlar uchun

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yagona atamalarni ishlab chiqadi. Bu tajriba hujjatlarni tarjima qilish va turli tillarda ishlatischdagi muammolarni hal qilishda katta yordam beradi.

Kanadada esa ikki davlat tili – ingliz va fransuz tillari uchun yagona terminologik ma'lumot bazalari ishlab chiqilgan. Ushbu ma'lumot bazalari orqali davlat xizmatchilari o'z faoliyatida to'g'ri atamalardan foydalanishni ta'minlaydi. Xitoyda terminologik izchilik davlat siyosatining muhim qismi bo'lib, texnik va ilmiy atamalarning milliy variantlari yaratiladi.

O'zbekiston sharoitida terminologiyani rivojlantirish

O'zbek tilida terminologiyani rivojlantirish va standartlashtirish bo'yicha qator ishlar amalga oshirilmoqda. Shunga qaramay, ushbu sohada hali ham yechilishi zarur bo'lgan muammolar mavjud. Ularning ayrimlari quyidagilardan iborat:

Terminologik izchilikning yetishmasligi: Ayrim hujjatlarda bir atamaning turlicha qo'llanilishi tushunmovchiliklarga olib keladi.

Malakali mutaxassislar yetishmasligi: Terminologiya bo'yicha ilmiy-tadqiqot ishlar olib boradigan mutaxassislar soni cheklangan.

Zamonaviy terminologiyaning moslashuvi: Texnika va ilm-fan sohasida paydo bo'layotgan yangi atamalarning o'zbek tiliga tarjimasi va moslashtirilishi talab darajasida emas.

Ushbu muammolarni hal qilish uchun quyidagi chora-tadbirlar taklif etiladi:

Terminologiya komissiyasini tashkil etish: Davlat tilidagi atamalarni standartlashtirish uchun maxsus ilmiy-tadqiqot markazi yoki komissiya tashkil etilishi lozim.

Normativ hujjatlarni takomillashtirish: Terminologiyani rasmiy hujjatlarda bir xil qo'llashni tartibga soluvchi qonun va me'yoriy hujjatlarni qabul qilish.

Axborot texnologiyalaridan foydalanish: Terminologiya bo'yicha onlayn platformalar va ma'lumot bazalarini yaratish.

Til va atamalarni ommalashtirish: Davlat tilidagi atamalarning keng qo'llanilishini targ'ib qilish uchun ommaviy axborot vositalaridan foydalanish.

Amalga oshirilgan ishlar

O'zbekiston Respublikasida so'nggi yillarda davlat tilini rivojlantirish va terminologik muammolarni hal qilish bo'yicha bir qancha ishlar amalga oshirildi. Jumladan, davlat tilining amaliyotdagi o'rni mustahkamlanib, ayrim yangi atamalarning milliy varianti ishlab chiqildi. Biroq, bu yo'nالishda hali ko'p ishlarni amalga oshirish zarur.

Xulosa

Hujjatlarni davlat tilida yuritishda terminologiyaning aniqligi va standartlashuvi katta ahamiyatga ega. Terminologiyani tartibga solish davlat boshqaruvinining samaradorligini oshirish, hujjatlarni to'g'ri va bir xilda rasmiylashtirishga yordam beradi. Xalqaro tajribani o'rganish va uni O'zbekiston sharoitiga moslashtirish orqali bu borada sezilarli yutuqlarga erishish mumkin. Terminologiya bo'yicha ilmiy-tadqiqot ishlarini

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rivojlantirish, kadrlar tayyorlash va zamonaviy texnologiyalarni joriy qilish ushbu sohani yanada takomillashtirishga xizmat qiladi.



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